

Date Request Submitted: \_\_\_\_\_

Request Submitted by:

1.) Name: \_\_\_\_\_  
Company: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

I hereby Request the NE ESU Coop Bid Review Committee to consider adding the following item:

2.) NE Coop Catalog Section:   
Brand \_\_\_\_\_  
Item \_\_\_\_\_  
Package \_\_\_\_\_  
Item Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3.) Reasons for Adding this Item:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4.) References of School or Similar Environments using this product:

Contact Name      -      School/(Entity)      Phone No.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5.) Samples Sent       Product Specification Sent